

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Governance and Audit Committee
Date:	25 June 2026
Subject:	Governance and Audit Committee Action Log
Head of Service:	Marc Jones Director of Function (Resources) and Section 151 Officer MarcJones@anglesey.gov.wales
Report Author:	Marion Pryor Head of Audit and Risk MarionPryor@anglesey.gov.wales
Nature and Reason for Reporting: This report informs the members of the Governance and Audit Committee about the status of the actions / decisions it has agreed upon.	

1. Introduction

- 1.1. This action log is updated prior to each meeting to enable the committee to monitor the progress and completion of the actions/decisions it has agreed upon.

2. Recommendation

- 2.1. That the Governance and Audit Committee notes the actions detailed in the following table and is content that the actions have been implemented to its satisfaction.

Governance and Audit Committee Action Log

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
24	08/05/25	9	The Director of Function (Resources)/Section 151 Officer to raise the issue of policy guidance on AI usage within the council with the Leadership Team.	Director of Function (Resources) / Section 151 Officer	A policy has been drafted, and recently updated following comments made by the Data Protection Officer. Leadership Team will consider and adopt when they can allocate a slot.	In progress.
	26/06/25	4			UPDATE: Leadership Team considered the draft policy at its meeting of 17/06/25 and have asked for it to be further reviewed.	
	03/02/26	3			UPDATE: Director of Function (Resources) / Section 151 Officer explained that following comments received on the draft policy, it has been decided to divide the original document into two separate policies – one covering the general use of AI (e.g. for queries) and another addressing the use of AI within the council's formal systems and processes. The Interim Data Protection Officer and Information Governance Manager have reviewed both policies, which will be considered again by the Leadership Team at its meeting on 9 February 2026.	
	14/05/26	5			UPDATE: The Leadership Team accepted the AI policy on 15/04/26 subject to minor amendments. Once final approval is received, arrangements have been made for the policy to be launched via the council's policy portal, where staff are required to read and accept mandatory policies. The IT Team will launch along with guidance on using AI.	

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	25/06/26				UPDATE: Leadership Team has granted final approval of the policy. An operational group has been established, consisting of representation from the Digital team, Performance and Modernisation team, Welsh Language and Policy team, Communications, and HR (including Training) in order to align the policy launch with relevant resources, communications and training. Currently awaiting alignment with the training elements, which are dependent on external factors.	
29	30/09/25	5	The Chief Public Protection Officer to bring the completed three-year Corporate Health and Safety strategic plan, incorporating SMART actions, to a future meeting of the committee.	Chief Public Protection Officer	Planning to present to 16 July 2026 meeting.	

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
33	04/12/25	8	The committee agreed that the Secondary Schools ICT Security (Limited Assurance) report and action plan be considered in detail at the July 2026 meeting following Internal Audit's progress review and requested that the Council's Chief Digital Officer attend.	Head of Audit and Risk / Chief Digital Officer	Planning to present to 16 July 2026 meeting.	
34	14/05/26	8	Head of Internal Audit to ask the Head of Housing Services to update the committee's June and July meetings on progress in completing the remaining DFG related actions.	Head of Audit and Risk / Head of Housing		